

Kennesaw State University Administrator's Council

Meeting Agenda:

8/7/2015

TP 4130

1. Welcome and Order of Business, Tamara Livingston, Chair.
Summary of results from initial meeting on 5/14/15
 - Jeff Cooper was nominated for Chair - declined
 - Tamara Livingston - nominated for Chair and accepted
 - Kathy Alday volunteered to act as Recording Secretary
 - Paul Parker suggested that a vice-chair be established and accepted that role

2. Guest Speaker: Dr. Jorge Perez, Vice Provost for Institutional Effectiveness on visit by the SACS Substantive Change Committee

3. Mission, Purpose and By Laws
 1. Draft a mission statement – see attached.
 2. Adopt a set of appropriate bylaws – see attached.
 3. Representation/Communication with other Shared Governance Bodies
 - Policy Process Council – Chaired by Susan Paraska
 - Staff Senate
 - Faculty Senate
 - Other? (PPBAC)
 - Deans Council
 - Chairs Council
 - Regents Administrative Advisory Committees

4. Meeting Schedule, Agendas and Communication
 1. Set a regular meeting schedule
 2. Agenda items should come from different members of the Council
 3. Communication and website

6. Other Business / Suggested Agenda Items for Next Meeting

7. Action Items