1. Welcome and Order of Business, Tamara Livingston, Chair.
   Summary of results from initial meeting on 5/14/15
   - Jeff Cooper was nominated for Chair - declined
   - Tamara Livingston - nominated for Chair and accepted
   - Kathy Alday volunteered to act as Recording Secretary
   - Paul Parker suggested that a vice-chair be established and accepted that role

2. Guest Speaker: Dr. Jorge Perez, Vice Provost for Institutional Effectiveness on visit by the SACS Substantive Change Committee

3. Mission, Purpose and By Laws
   1. Draft a mission statement – see attached.
   2. Adopt a set of appropriate bylaws – see attached.
   3. Representation/Communication with other Shared Governance Bodies
      - Policy Process Council – Chaired by Susan Paraska
      - Staff Senate
      - Faculty Senate
      - Other? (PPBAC)
      - Deans Council
      - Chairs Council
      - Regents Administrative Advisory Committees

4. Meeting Schedule, Agendas and Communication
   1. Set a regular meeting schedule
   2. Agenda items should come from different members of the Council
   3. Communication and website

6. Other Business / Suggested Agenda Items for Next Meeting

7. Action Items