Kennesaw State University Administrator’s Council

Meeting Agenda: 12/17/2015
Kennesaw Campus: KHE 1101

1. Welcome and Order of Business, Tamara Livingston, Chair.
   • Approval of October Meeting Minutes. NO MINUTES FROM 11/19/15 – MEETING WAS CANCELLED

2. Policy Review and Feedback
   • Susan Paraska, Director of Planning, Policy, and Performance and Chair, Policy Process Council, Office of Institutional Effectiveness. Presentation of the proposed Web Accessibility Policy. Summary: KSU will adopt USG’s Web accessibility guidelines for all KSU web pages.

   • Maria Britt, Associate Vice President for Operations, Andy Altizer, Director of the Office of Emergency Management, Andrew Newton, Associate Legal Counsel. Presentation of the proposed Unmanned Aerial System Policy. Summary: KSU will adopt specific requirements for operating any unmanned aerial system and other aircraft including, but not limited to, hot air balloons, drones, model aircraft, blimps, and parachutes on and/or in the airspace over Kennesaw State University (KSU or the University) campuses and/or leased properties.

The link to both draft policies is available here: https://policy.kennesaw.edu/policy_revisions

3. Council Business:
   • Vote to approve By Laws.
   • Review Administrators Council Website: http://admnincouncil.kennesaw.edu/
   • Discuss Awards Committee (Paul Parker, Roger Stearns, Jeremy Johnson) and Staff Senate
   • Council Representatives: Review and fill vacancies
     o Strategic Thinking and Planning Committee: Tamara Livingston, Paul Parker
     o Quality Enhancement Planning Committee: Jeff Cooper
     o Policy Council: Tamara Livingston
     o University Council: Tamara Livingston, Paul Parker
     o Parking Committee: Kathy Alday, Marty Elliott
     o President’s Athletic Board Committee: Marty Elliott
     o Staff Senate?
   • Establish standing meeting schedule for Spring 2016
   • Discuss guest speakers for Spring 2016 (Travel? FP&D?) and/or projects (required trainings issue; KSU Inform issue)
4. Reports from Council Representatives
   o STP (TL/PP)
   o QEP (JC)
   o Policy Council (TL)
   o University Council (TL/PP)
   o Parking Committee (KA)
   o Athletic Board (TL/ME)


10. Action Items.