

ADMINISTRATORS' COUNCIL MEETING THURSDAY, OCTOBER 13, 2016

The Administrators' Council meeting was called to order by Chair, Dr. Tamara Livingston, at 3pm in Room 1203 of Kennesaw Hall.

Present: *Chris Hutt, Christy Storey, Roger Stearns, Veronica Trammell, Kathy Alday, Tamara Livingston, Maureen Patton, Mark Lawson, Jim Cope, Matthew Robison, Scott Whitlock, Rai Sookram, Josh Gunn, Marty Elliott, Jeff Cooper, and Iyonka Strawn-Valcy. Guests: Dr. Humayan Zafar, Faculty Senate and Mr. Stephen Bridges, KSU Foundation.*

Guest Speakers

Dr. Humayan Zafar, President, Faculty Senate

Zafar discussed the attempts made by both Faculty Senate and the Kennesaw Chapter of the AAUP to encourage the Board of Regents to hold a full search for KSU's next President. Letters written by both Zafar and Dr. Andrew Pieper reiterated why a national search would be important and focused on principles of shared government. Much discussion occurred. Now that Mr. Olens' appointment has been approved by the BOR, our focus needs to be on how we move forward in a positive manner.

Mr. Stephen Bridges, Director of Financial Analysis for the KSU Foundation

Bridges explained that much has changed over the past few months, and that the Foundation has been working with Julie Peterson on policies. Many questions surround the appropriateness of expenditures for food and how to handle expenditures for employment candidates. The Foundation doesn't have hard-and-fast policies because it wants to maintain some flexibility. He stated that the important thing is that we all should practice good stewardship when it comes to spending money, no matter what the source. Before we spend money, Bridges suggested that we ask ourselves, "how does this benefit students?" He also suggested that we think about whether or not a donor would want to continue giving if he/she knew how the money had been spent. He is working on ways to make the reimbursement process simpler. He also said that there is some confusion between Procurement and Foundation. We should not avoid Procurement policies. The Foundation is working on some training tools; in the meantime, he said to contact him or Bruce McElfresh with any questions on procedure.

Council Roundtable: Announcements/Information-Sharing

Tamara commented that she knows FLSA is still a large concern, and stated that she will be asking Alicia to come speak at the November meeting.

Rai Sookram reported that the proposed budget would be sent to the BOR by October 21; however, Mr. Olens will most likely want to review it, so KSU may need an extension to the deadline.

Tamara stated that the Strategic Thinking and Planning Committee (STP) is moving ahead with its work.

Kathy announced that tiered parking is being investigated as a future possibility at KSU by a subcommittee of the Parking and Transportation Committee. Jeff Cooper stated concerns about tiered parking, wondering if we would be further creating a disadvantage for low SES students by forcing them to park far away. Roger mentioned that at his previous institution, the major concern was that students used much of their financial aid awards for parking.

Veronica reported that FLSA was the major conversation at the Staff Senate meeting. The largest issue concerns the first paycheck, when half of benefits will be deducted. Some individuals commented that they are still unaware of which of their employees are affected by the bump in salary. Apparently, that bump isn't happening until December.

Tamara stated she has linked the Administrators' Council to KSU Archives.

Council Business

Approval of Minutes

The minutes of the September 8, 2016 meeting were approved as written.

Appointments

- Jeff Cooper was appointed as the Admin Council representative to the Staff Awards Committee.
- Chris Hutt was appointed as the Faculty Senate representative (he was formerly appointed to University Council, but the new appointment negates that appointment).
- Josh Gunn was appointed to the University Council.

New Business

None

Action items

Tamara will reach out to Alicia for the November meeting. Jeff suggested inviting Mr. Olens to a future Council meeting.

With no further business to discuss, the meeting was adjourned 4:22pm.

Respectfully submitted,



Katherine E. Alday, Secretary