

Kennesaw State University Administrator's Council

Meeting Minutes from 8/29/19

1:30 – 3:00pm, Kennesaw Campus, KH1103

Present:

Teresa Johnston, Chair
Randy Kennedy, Chair Elect
Tamara Livingston, Recording Secretary
Stephen Gay
Chris Hutt
Kat Schwaig
Sherry Grable
Josh Gunn
Carmen Alexander

Chris Sharpe

Guest Presenters:

Kat Schwaig – Provost
Amy Buddie – Director of Undergraduate Research
Tricia Chastain – Chief Administrative Officer
Stephen Gay – CISO
Kristina DuRocher – Faculty Executive Director of
General Education and Curriculum Development

CALL TO ORDER

- The meeting was called to order by Randy Kennedy at 1:34 pm.
- Members of the Council introduced themselves.
- Approval of the March minutes was postponed until the next meeting.

GUEST SPEAKERS:

Kat Schwaig: The Provost thanked Randy for his leadership with the Administrative Council. She emphasized the importance of communication and is supportive of the Council's mission. With the designation of KSU as an R2 institution, KSU is tasked with interpreting what that means for the university. Under the direction of the President, an R2 roadmap has been created targeting three areas: undergraduate programs, graduate programs, and research. There is no metric for this area, so the R2 Roadmap will aid in benchmarking and clarifying where we are at this point in time. We are working on improving graduation rates and decreasing the time it takes. The Honors program needs more recognition for the significant role they play. We plan to grow more masters programs and we are equipped to support more research. KSU will emphasize research on technology and health, among other areas. Areas such as data analytics are an area for growth. We also need to strengthen and enrich our offerings in basic areas such as math, history, psychology, English, and communications.

Stephen Gay: UITS updates. Stephen presented some means in which UITS is communicating technology updates, offerings and events. Updates can be found in the IT Connected Newsletter (available here: <https://uits.kennesaw.edu/communications/newsletters.php>). Stephen briefly discussed some initiatives including Docusign, DUO authentication, UITS Status Page which provides real-time service status updates for the many technologies and applications (available here: <http://status.kennesaw.edu/>). He encouraged all to attend KSU's Cybersecurity Day on October 1 at the Carmichael Student Center. Details are available here: <https://cybersecurity.kennesaw.edu/>

Amy Buddie: Amy presented an overview of the very successful NCUR event held in the spring and noted that KSU set a new record with the number of participants. Next year's NCUR will be held at Montana State University. There is new grant funding available for undergraduate research. She also mentioned a new First Year Scholars Program for freshmen and to incentivize faculty, and a "matchmaker" service that joins faculty with student researchers.

Tricia Chastain: Tricia has been with KSU for about 3 and ½ months, before this she worked for the USG as head of administration. In addition to her position with the USG, Chastain also held leadership roles with the Georgia Student Finance Commission (i.e. the Hope Scholarship program) and the University of Georgia. She is responsible for overseeing Facilities, Human Resources, Campus Services (including the Book Store), Event and Venue Management, and Project Management. As she is still new, she is working on forming teams and developing strategies to emphasize efficiency, so that the savings can be focused on student success. Tricia is working on the final plans for the Academic Learning Center; the groundbreaking is set for March 2020, and open in the fall of 2021. The space in the Center will be flexible, but at this point it has not been determined which departments or units will occupy the building. A new parking lot for students is complete at the Marietta campus, and there will be four new wet labs opening soon. Tricia noted that there are a high number of students on waiting lists for housing. There is a need to expand and renovate our housing; Howell Hall on the Marietta campus is next for renovations. President Whitten has asked that our space management problems on campus be fixed; we are having issues with not enough space, no real strategic plan for this area, a culture of space ownership rather than a shared resource. To alleviate these issues, a space inventory was completed over the summer. A new group has been formed and tasked with overseeing space allocation; they are working on setting up a process. Finally, Tricia mentioned improvements in faculty and staff onboarding; she is working with Karen McDonnell in HR on this.

Kris DuRocher: The core curriculum is being revised by the USG; it has not been revised in a number of years. KSU is waiting for clarification as to how this might impact us. The USG is concerned about transferability of credits and the standards for applications. Some changes are expected to KSU gen ed requirements; 2 handouts were presented outlining the current gen ed and a timeline for USG revision. It was discussed that there are new pathways for STEM and non-STEM math courses, and the possible development of a new math course in addition to a new stat course. STAT 1401, currently in D1 will be utilized going forward in A1, and the plan is for a new stat course to go into area D1. It was also mentioned that effective this fall CHEM 1211/L was removed as a pre/corequisite for BIOL 1107.

COUNCIL REPRESENTATIVE REPORTS:

- President's Athletic Oversight Council: Discussed staff ticket sales and encouraged faculty and staff to attend the first football game.
- Staff Senate: No report given
- Faculty Senate: No report given
- University Council: No report given

COUNCIL ANNOUNCEMENTS:

Randy Kennedy: Asked for any other topics of discussion, for this meeting or the next Administrators Council meeting. It was suggested that calendar invites be sent for the next meeting from the chair.

The meeting ended at 2:59pm.

Respectfully submitted,

Tamara Livingston